



Acceptable Forms of Identification, Address Verification and Source of Wealth

Identification

OPTION A	OR	OPTION B	OR	OPTION C
<p>One of:</p> <ul style="list-style-type: none"> • New Zealand Passport • New Zealand Certificate of Identity • New Zealand Firearms Licence • Overseas Passport 		<p>One of:</p> <ul style="list-style-type: none"> • New Zealand Full Birth Certificate • Certificate of New Zealand Citizenship • Overseas Citizenship Certificate • Overseas Birth Certificate <p>AND</p> <p>One form of secondary ID:</p> <ul style="list-style-type: none"> • New Zealand Driver's Licence • 18+ Card • New Zealand Student Photo ID • International Driving Permit 		<p>A New Zealand Driver's licence</p> <p>AND one of:</p> <ul style="list-style-type: none"> • Debit, Credit or EFTPOS card which must have name embossed and signature. • Bank Statement issued by a registered bank within last 12 months. • Super Gold Card with customer name and signature. • Community Services Card with customer name and signature.

Address Verification

Please provide one of the acceptable forms below which **MUST BE LESS THAN 3 MONTHS OLD**:

- | | | | |
|--------------------------|------------------------|--------------------------|--|
| <input type="checkbox"/> | Utility Bill | <input type="checkbox"/> | Government or Government Department Document |
| <input type="checkbox"/> | Rates Bill | <input type="checkbox"/> | Rental Tenancy Agreement |
| <input type="checkbox"/> | Bank Account Statement | <input type="checkbox"/> | Insurance Policy Document |

Acceptable Identity Documentation for Companies/Partnerships/Trusts/Incorporated and Unincorporated Societies

Certificate of Incorporation, Partnership Agreement or Trust Deed or Governing Rules **AND**

Utility Bill or bank statement showing the business address which is less than 3 months old **AND**

Personal Identification for each director, each trustee and settlor, each partner and each shareholder with more than 25% holding and authorised persons (as for individual clients) **AND**

In relation to Trusts – source of funds/wealth evidence.

For Non Face-to-Face Interaction, Documents **MUST BE CERTIFIED** by the following Trusted Referees:

- | | | | |
|--------------------------|----------------------|--------------------------|--|
| <input type="checkbox"/> | Justice of the Peace | <input type="checkbox"/> | NZ Chartered Accountant |
| <input type="checkbox"/> | NZ Lawyer | <input type="checkbox"/> | Court Official (Ministry of Justice) |
| <input type="checkbox"/> | NZ Honorary Consul | <input type="checkbox"/> | Notary Public |
| <input type="checkbox"/> | Member of Parliament | <input type="checkbox"/> | NZ Police Employee (Sergeant or above) |

IMPORTANT INFORMATION

- (1) The Trusted Referee must not be related to the client, a spouse or partner of the client or live at the same address as the client or be involved in the business requiring certification.
- (2) Certification must include the name, occupation and signature of the Trusted Referee as well as the date of certificate.
- (3) Certified documents must be presented in their original form – not to be accepted by email.